**hibou-Stiftung**

**Information about the contact person or project’s responsible**

1. last name, first name
2. street & number
3. postcode, city & country
4. academic title (if existent)
5. occupational title
6. place of work
7. date of birth
8. place of origin (for Swiss) / place of birth
9. nationality
10. civil status
11. telephone number (incl. prefix)
12. mobile phone number (incl. prefix)
13. email address
14. webpage

**Currriculum vitae**

1. education
2. degree
3. past projects (selection)
4. past awards (selection)

**Project**

1. project title (or working title)
2. description of the project
3. participants (name & function)
4. partners (location, galleries, publisher or the like)

**Schedule**

1. start (when came the idea and why?)
2. preparation phase (research, first drafts or the like)

at the latest from this point the hibou-Stiftung wants to participate in a project

1. elaboration phase (such as rehearsals, writing, composing,…)
2. execution phase (performance, recording, filming, printing,….)
3. expected endpoint

**Budget**

1. total requirements
2. already confirmed amounts (figure & donor)
3. pending requests (figure & donor)
4. deficit hitherto
5. requirements to be covered by the hibou-Stiftung
6. is there any special purpose for the hibou-Stiftung’s contribution?

(Version: 31st of December 2023 © Anna Katharina Kuenzle)